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Army Public School
Near FOL Depot
Ajmer Road
Jodhpur (Raj) – 342 010

10792/APSJ/Accts(i)

Jun 2025

CALL FOR QUOTATION

Sir,

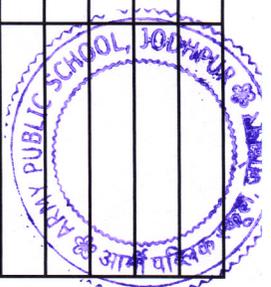
1. We would like to procure **General stationery items** for our school. The details of the same is enclosed as per appendix 'A' attached.
2. Total cost (including Items, all taxes) to be mentioned should be all inclusive. No additional payment will be made.
3. 5% of the total cost will be retained in the form of joint FD as security deposit by the final bidder and same will be returned on supply of the requisite stationery items.
4. All quotation documents will be signed by the authorized firm's representative and firm's rubber stamp will be affixed on all the pages of the documents including envelope in which the quotation document will be sealed.
5. "Quotation for requisite items" will clearly be mentioned on top of the envelope.
6. Payment will be made by cheque after verification by the Project Management Group.
7. Photocopy of GST Registration and PAN Card will be attached with the quotation.
8. Firms to mention their full address with telephone number on the envelope.
9. In view of the above, you are requested to intimate your quotation. Your quotation in a sealed cover addressed to the Principal, Army Public School Jodhpur should reach this office by **10 Jun 2025 (1115hrs)**.


(Dr (Mrs) Tabassum Khan)
Principal

**DETAILS OF STATIONERY DEMAND FOR THE SENIOR WING AND PRIMARY WINGS FOR THE
ACADEMIC SESSION 2025-26.**

Sl. No	Nomenclature	A/U	Total Reqmt	Apporox Cost	Total Cost
1	Photostat Paper A-4 Size 70 gsm JK/Reflection	Ream	844		
2	Photostat paper A4 size coloured paper 75 gsm JK/Reflection	Ream	33		
3	Photostat paper A4 size coloured paper 100 gsm JK/Reflection for printing of transfer certificate	Pkts	10		
4	Photostat paper A-3 size JK 70 gsm JK/Reflection	Ream	3		
5	Rubber Band Big Size	Kg	9		
6	Pen Uniboll/V-5 Blue for Principal/VP/Adm Offr	Nos	40		
7	Pen Uniboll/V-5 Red for HM	Nos	10		
8	Ball Pens (Blue & Red) each	Nos	160		
9	Permanent Marker (Blue/Black/Red) - Small	Nos	36		
10	Permanent Marker (Blue/Black/Red) - Big	Nos	21		
11	Fevi Sticks small 8 gm	Nos	96		
12	Fevi Quick	Box	1		
13	Paper Pin	Pkts	8		
14	Cello Tape 3" 32 mtrs	Nos	16		
15	Cello Tape 1 1/2" 55 mtrs	Nos	14		
16	Cello Tape 2" 32 mtrs	Nos	14		
17	Cello Tape 1" 32 mtrs	Nos	32		
18	Cello Tape 1/2" 32 mtrs	Nos	12		
19	Cello Tape coloured 1/2" Red & Green	Nos	32		
20	Cello Tape coloured 1" Red & Green	Nos	10		
21	Brown Packing Tape 2" 32 mtrs	Nos	24		
22	Calculator with recheking	Nos	4		
23	Stick Flag	Pkts	30		
24	Writing Pad Stick Big	Nos	5		
25	Envelope 4 1/2"x10 Printed With School Logo	Nos	400		
26	U Clips (Metal)	Pkts	5		
27	Binder clip 25 mm	Pkts	10		
28	Binder clip Big 50 mm	Pkts	10		
29	Fevicol tube	Nos	15		
30	Fevicol Bottle (Big)	Nos	9		
31	Pencil Natraj	Pkts	13		
32	Pencil Natraj (Small)	Pkts	10		
33	Stapler Big Kangaro HP-45	Nos	5		
34	Stapler Pin for Kangaro HP-45	Box	21		
35	Stapler Small Kangaro - 10	Nos	39		
36	Stapler Pin Kangaro - 10	Box	30		
37	Sketch pen set	Pkts	3		
38	Paper Cutter Natraj Big	Nos	20		
39	Map all kinds	Pads	200		
40	Graphs	Pads	150		





41	Scissor	Nos	10		
42	Spunj Pad	Nos	16		
43	Thread Roll	Roll	22		
44	Plastic thread roll	Roll	10		
45	Scale Big 30 cm	Nos	13		
46	Drawing Sheet Mix Colour for notice boards	Nos	1500		
47	A4 size drawing sheet for evaluation CI III-V	Nos	2000		
48	Thumb Pin (Small)	Box	20		
49	Thumb Pin (Big)	Box	6		
50	Register 96 pages	Nos	40		
51	Register 192 pages	Nos	50		
52	Sutali	Kg	1		
53	Tag small	Bndl	10		
54	Tag long	Bndl	2		
55	Big File Folder	Nos	13		
56	White Board Marker (All colour)	Nos	50		
57	White Board Duster	Nos	20		
58	White Board Marker Ink Camlin Black	Nos	22		
59	White Board Marker Ink Camlin Red	Nos	7		
60	White Board Marker Ink Camlin Green	Nos	5		
61	White Board Marker Ink camlin Blue	Nos	2		
62	Double side adhesive tape large	Nos	4		
63	Plain file covers for using during sports events	Nos	700		
64	Stamp Pad Big Camlin	Nos	15		
65	Glousing Paper Rim	Pkts	8		
66	Highlighter Yellow	Nos	25		
67	Highlighter (Red, Blue, & Green)	Nos	24		
68	Highlighter (Black)		4		
69	Drawing Pin	Pkts	10		
70	Alpins	Pkt	20		
71	Erasor	Nos	20		
72	Writing Pad	Nos	10		
73	Whitener (Correction Fluid)	Nos	21		
74	File cover printed	Nos	530		
75	Poker	Nos	7		
76	Stech Pan of Red	PKT	1		
77	Punching Machine DP 600 (Double Punch)	Nos	1		
78	Talc Sheet (In meters)	Mtr	50		
79	Exam Bag Navy Blue (Canvas Bag)	Nos	100		
80	Chart Paper	Nos	710		
81	Zip Pouch	Nos	45		
82	CD Marker (Only Red)	Nos	4		
83	Paper Punching Machine (Small)	Nos	1		
84	Sharpner Natraj	Nos	5		
85	Political Map & Physical Map of India (1000 each)	Nos	2000		
86	Political Map & Physical Map of World (1000 each)	Nos	2000		
87	White Colour Glossy	Nos	50		
88	Correction Tape	Box	1		
Grand Total					