

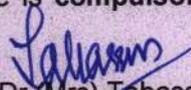
TENDER DOCUMENTS
ARMY PUBLIC SCHOOL JODHPUR

PRINTING & SUPPLY OF SCHOOL MAGAZINE 'GLIMPSE' – 2025-26
(Price Rs 500/-)



1. Rate for printing & supply of each copy : Rs _____ per copy
(inclusive of all taxes) of following
2. **Specification of the Magazine.**
 - (a) Total pages - 160 pages (80 leaves) (excluding cover pages 02 leaves (04 pages)), out of which 94 pages (47 leaves) will be multi colour printed with photographs
 - (b) Quality of paper - 130 gm (Chinar)
 - (c) Size of the magazine - 8 ½" x 11"
 - (d) Cover pages - 300 gm (Chinar) with both side mat laminated & multi colour printed
 - (e) Quantity required - Approx 4250 copies
3. Time period - Within twenty days on finalization of Draft Magazine by the School Authorities
4. Payment - On supply & verification of the Magazines
5. Last date of submission of tender - **1100 hrs, 21 Feb 2026**
6. Date of opening of tenders - **21 Feb 2026 (1115 hrs)**. If the tender will not be opened on the same day due to any exigencies, the same will be intimated to the firms telephonically.
7. Earnest Money - A joint FD/Bank Guarantee equivalent to 5% of the total tender cost for a period of three months to be deposited by the final bidder at the time of issue of supply order
8. The magazines will be supplied within the prescribed time failing which necessary penalty to be decided by the School Management will be levied.
9. The cost to be mentioned should be all inclusive i.e. printing, supply, transportation etc complete. No additional payment will be made.
10. TDS on total cost will be deducted as per Govt policy.
11. **Firms will attach samples of the papers to be used for cover page and internal pages failing which tender document will be rejected.**
12. Tender document will be signed by the authorised firm's representative and with firm's rubber stamp will be affixed on all the pages of the tender documents including envelope in which the tender document will be sealed.
13. Photocopy of GST Registration and PAN Card will be attached with the tender document.
14. "Tender for Printing of School Magazine 2025-26" will clearly be mentioned on top of the envelope.
15. Firms to mention their full address with telephone number and affix firm's seal on the envelope.
16. **Pre-Bid Meeting.** A pre bid meeting will be held for all interested vendors on **12 Feb 2026 at 1100 hrs at Army Public School Jodhpur**. Pre Bid meeting attendance is **compulsory** for all participating bidders for the said tender.

Firm's representative's signature with seal


(Dr (Mrs) Tabassum Khan)
Principal
Army Public School Jodhpur

**To be filled by the Firm before Delivery**

1. Name of the Firm : _____
2. Firm Owner's Name : _____
3. Address of the Firm : _____

4. Contact Number : _____
5. Email Id : _____
6. PAN Card Number (attach Photocopy) : _____
7. GST Number (attach Photocopy) : _____
8. Service Tax Number (attach photocopy) : _____
9. Detail Increase (attach statement) : _____
10. Any previous project with school
(Give name of project/work done) : _____
11. Date of Depositing Tender Document : _____

(Signature of Firm's Representative with Seal)